



## Agenda

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To all Members of the

# OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Notice is given that a Meeting of the above Committee is to be held as follows:

**Venue:** Council Chamber - Civic Office

**Date:** Thursday, 18th January, 2018

**Time:** 11.00 am

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### Items for Discussion:

1. Apologies for absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Interest, if any.
4. Public Statements.

***[A period not exceeding 20 minutes for statements from up to 5 members of the public on matters within the Committee's remit, proposing action(s) which may be considered or contribute towards the future development of the Committee's work programme.]***

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**Jo Miller**  
**Chief Executive**

Issued on: Wednesday 10th January, 2018

**Governance Officer for this meeting**

Christine Rothwell  
Tel. 01302 735682

5. Overview and Scrutiny Consideration of the Mayor's Budget Proposals 2018-2020/21. (Pages 1 - 6)
6. Overview and Scrutiny Work Plan 2017/2018 - January 2018 (Pages 7 - 28)

## **MEMBERSHIP OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE**

Chair – Councillor Councillor Kevin Rodgers  
Vice-Chair – Councillor Councillor John Healy

Councillors Bev Chapman, Neil Gethin, Richard A Jones, Jane Kidd,  
Andrea Robinson and Paul Wray

### Invitees:

Paul O'Brien

### Education Co-optees\*

John Hoare  
Bernadette Nesbit

\*Education Co-optees are invited to attend the meeting and vote on any Education functions which are the responsibility of the Authority's Executive. They may also participate in but not vote on other issues relating to Children and Young People.



## Doncaster Council

Date: 18<sup>th</sup> January, 2018

To the Chair and Members of the Overview and Scrutiny Management Committee

### OVERVIEW AND SCRUTINY CONSIDERATION OF THE MAYOR'S BUDGET PROPOSALS 2018– 2020/21

Relevant Cabinet Member(s)	Wards Affected	Key Decision
The Mayor	All	None

#### EXECUTIVE SUMMARY

1. The purpose of this report is to give further consideration to the Mayor's draft Budget proposals 2018/19 – 2020/21 and develop a formal response. The Committee's response will enable the Mayor to take account of these when presenting her proposals to Council on 5th March, 2018.

#### EXEMPT REPORT

2. The report is not exempt.

#### RECOMMENDATIONS

- 3 That OSMC consider and agree a response to the Mayor's draft budget proposals.

#### WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER

4. Consideration of the budget proposals enables elected Members to hold the Executive to account in relation to the impact on the quality of services that can be delivered, and through consideration provides openness and transparency. Elected Members are able to reflect the concerns of the citizens and communities they represent throughout the consultation process.

#### BACKGROUND

5. The Mayor's budget proposals 2018/19 to 2020/21 were formally launched at Council on 21<sup>st</sup> December 2017 and prior to this date on 14<sup>th</sup> December, 2017 Overview and Scrutiny had the opportunity to give initial consideration to the proposals. The budget proposal papers were circulated for the Council agenda for 21st December, see the following link:

<http://doncaster.moderngov.co.uk/documents/s14034/Budget%20Report.pdf>

6. In accordance with the Budget and Policy Framework, Overview and Scrutiny is required to provide a response to the proposals that can be considered by the Mayor before she presents her proposals to Full Council for approval. At the Scrutiny meeting on 14<sup>th</sup> December Members requested that further discussions be held relating to:
  - i. Adult Social Care – Commissioning;
  - ii. Regeneration and Environment – general overspend; and
  - iii. Finance and Performance – any clawback risks.
  
7. Members are reminded that to ensure OSMC can add value to the Council’s budget setting process and take a holistic view of the proposals as in previous years it has been agreed that the Committee will focus on the following four issues:
  - i. To what extent are the Mayor’s proposals in line with central government policy, pressures and directives?
  - ii. To what extent will the Mayor’s proposal ensure that the Council is able to contribute to the outcomes detailed within Doncaster Growing Together bearing in mind the constraints detailed at i. above and Medium Term Financial Forecast?
  - iii. To what extent do the Mayor’s proposals demonstrate that the results of any consultation, research or other evidence have been taken into account?
  - iv. To what extent are the challenges in delivering the savings within the timescales and the capacity to deliver services with reduced resources being addressed?
  
8. Beneath each of these broad themes there are a number of important issues that Members may wish to consider such as how the proposed changes to services will be delivered in practice and where are the key risks and challenges in delivering these savings?
  
9. It is recommended that, as at the meeting on 14<sup>th</sup> December, the Committee continues to follow these four lines of enquiry.

### **Guidance for Overview and Scrutiny Members**

10. Detailed below is some guidance that may assist Members in undertaking Overview and Scrutiny of the budget setting process.
  - a. Adding Value to the Budget Setting Process**
  
11. The Centre for Public Scrutiny highlights *“four key roles and areas where scrutiny can add value to the Council’s management of its finances”*.
  - i. Scrutiny can challenge whether the processes are effective and accessible** - is there a level of integration between corporate and service planning and performance and financial management?
  - ii. Overview and Scrutiny can test out and make explicit whether the**

**Council is directing its resources effectively to meet its priorities and demonstrate whether it is achieving value for money.** The Committee may want to satisfy itself that any proposals are aligned to corporate priorities and seek to deliver value for money services.

**iii. Scrutiny can challenge how resources are allocated, monitor how they are used, and examine their impact.** Overview and Scrutiny may wish to challenge the assumptions behind the budget strategy and the key strategic considerations that have gone in to building up the budget e.g. what issues (such as consultation) informed decisions around the budget? How will service changes be delivered and how will they be monitored?

**iv. Overview and Scrutiny provides an additional and transparent challenge to the Executive's management of the Council's finances.** Overview and scrutiny is a key mechanism enabling Councillors to represent the views of their constituents and other organisations to the Executive and the wider Council to ensure that these views are taken into account in policy development and expressed where possible through the budget. Councillors are then able to feed back to the public where choices can/have been made and the reasons for doing this.

## **b. Avoiding Common Pitfalls**

12. To respond effectively to the Mayor's proposals and avoid some common pitfalls OSMC may wish to take account of the following issues that have been identified through best practice Scrutiny research:

**i. Understanding the purpose of Overview and Scrutiny.** Scrutiny's role is not a political process or a means of putting forward an alternative budget. Instead OSMC may wish to explore the extent to which the proposals; align with the key priorities of the Borough, are based on sound reasoning, take account of the views of the public and will deliver effective value for money services particularly during a time of reduced resources.

**ii. Remain Strategic** – Overview and Scrutiny should focus on the strategic budget assumptions and impact they will have on services. Detailed line by line analysis will obscure the scrutiny process and make it difficult to see the full picture and focus on the wider outcomes. Overview and Scrutiny may wish to make recommendations for changes (but not alternative proposals) or for the inclusion of additional considerations within the budget.

**iii. Link to Stated Priorities** – Overview and Scrutiny should examine how the proposals align with those priorities already agreed within Doncaster Working Together.

## **Next Steps**

13. OSMC is asked to develop its response to the Mayor's draft proposals for presentation to the Mayor prior to the proposals being presented to Full Council.

## **OPTIONS CONSIDERED**

14. No other options have been considered.

## **REASONS FOR RECOMMENDED OPTION**

15. The process identified for reviewing the budget will ensure there is a clear understanding of Overview and Scrutiny's role and how the review will be undertaken.

## **IMPACT ON THE COUNCIL'S KEY PRIORITIES**

16. The Council's budget will ultimately support and impact on all of the priority outcomes. In terms of its role in reviewing the budget proposals this will support the outcome of "Working with our partners we will provide strong leadership and governance".

## **RISKS & ASSUMPTIONS**

17. There is a risk that responding to the Mayor's draft budget proposals may be driven by party politics or result in the development of alternative budget proposals both of which are incompatible with the role of Overview and Scrutiny. The development of specific questions based around reviewing how the Mayor's proposals take account of national policy context, are evidence based and link to wider priorities will seek to ensure the process remains focused and appropriate.

## **LEGAL IMPLICATIONS**

18. The role of Overview and Scrutiny in the Council's budget setting process is detailed within the Council's Budget and Policy Framework Procedure Rules. The Executive will draw up proposals in relation to the budget, and the plans and strategies listed in Part 4.
  - (b) The proposals will include:
    - (i) A timetable for development and adoption of the proposal.
    - (ii) Details of any consultation, research or other investigation already undertaken or proposed to be undertaken by the Executive.
  - (c) The proposal will be given to the relevant Overview and Scrutiny Panel or Management Committee which will be given at least 4 weeks to respond to the proposals from the date the proposal is notified.
  - (d) Not less than 4 weeks after the initial proposal, the Executive will report the proposal to the Full Council showing how any response from the Overview and Scrutiny Committee and the outcome of consultation, research or investigations were taken into account.

## **FINANCIAL IMPLICATIONS**

19. There are no specific financial implications associated with this report. The financial implications are contained within the draft budget proposals attached at the hyperlink.

## **HUMAN RESOURCE**

20. There are no specific Human Resource Implications associated with this report. Any relevant Human Resource Implications associated with the proposals are contained within the hyperlink.

## **TECHNOLOGY IMPLICATIONS**

21. There are no specific Technology Implications associated with this report. Any relevant Technology Implications associated with the proposals are contained within the hyperlink.

## **EQUALITY IMPLICATIONS**

22. There are no significant equality implications associated with this report. Throughout the course of its review the Committee may wish to seek further information on the extent to which the proposals will have an impact on individual's and other groups who share protected characteristics.

## **CONSULTATION**

23. The Mayor's budget proposals were made available for the Overview and Scrutiny Management committee held on 14<sup>th</sup> December and Full Council on 21<sup>st</sup> December 2107.

## **BACKGROUND PAPERS**

24. The Centre for Public Scrutiny/Local Government Information Unit/the Chartered Institute of Finance and Accountancy Guidance, "On the Money"

## **REPORT AUTHOR & CONTRIBUTORS**

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**Assistant Director Legal and Democratic Services**

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## Doncaster Council

Date: 18<sup>th</sup> January, 2018

To the Chair and Members of the Overview and Scrutiny Management Committee

### OVERVIEW AND SCRUTINY WORK PLAN 2017/2018 – January 2018

Relevant Cabinet Member(s)	Wards Affected	Key Decision
The Mayor	All	None

#### EXECUTIVE SUMMARY

1. The Committee is asked to consider the Overview and Scrutiny Work Programme for 2017/18 – January 2018, receive an update on progress and agree future items for consideration.

#### EXEMPT REPORT

2. The report is not exempt.

#### RECOMMENDATIONS

3. The Committee is asked to
  - Review the Overview and Scrutiny Management Committee work plan attached at Appendix A;
  - Agree when items be programmed for consideration or removed from the work plan; and
  - Consider the Council's Forward Plan of key decisions attached at Appendix B
  - Note the correspondence made since the last meeting of the Committee to the Executive.

#### WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. Regular review of the Overview and Scrutiny work plan enables the Committee to ensure it remains relevant and is responding to important issues for citizens and the borough. The work plan update helps support openness, transparency and accountability as it summarises outcomes from overview and scrutiny activities. Citizens are able to contribute to the work of overview and scrutiny by

attending meetings or contributing to reviews.

## BACKGROUND

5. Overview and Scrutiny has a number of key roles which focus on:
  - Reviewing decisions made by the Executive of the Council
  - Policy development and review
  - Monitoring performance (both service indicators and financial)
  - Considering issues of wider public concern.
6. An updated version of the work plan will be regularly presented to OSMC for consideration and for Chairs of Panels to verbally update at the meeting. The Committee is asked to consider the unresolved issues in Appendix A and agree when items should be programmed or removed from the list. It should be noted that the work plan highlights those items that have been considered up to the end of December, 2017 and those that are planned at the time this agenda is published.

### Council's Forward Plan of Key Decisions

7. Attached at Appendix B is the Council's Forward Plan of key decisions for consideration by the Committee.

### Correspondence with the Executive

8. Attached in Appendix C is a letter forwarded to the Mayor following the last OSMC meeting in December, relating to the armed forces community.

## OPTIONS CONSIDERED

9. There are no specific options to consider within this report as it provides an opportunity for the Committee to review its work plan for 2017/18.

## REASONS FOR RECOMMENDED OPTION

- 10.. There is no recommended option.

## IMPACT ON THE COUNCIL'S KEY OUTCOMES

11.

	Outcomes	Implications
	<p>All people in Doncaster benefit from a thriving and resilient economy.</p> <ul style="list-style-type: none"><li>• <i>Mayoral Priority: Creating Jobs and Housing</i></li><li>• <i>Mayoral Priority: Be a strong voice for our veterans</i></li><li>• <i>Mayoral Priority: Protecting</i></li></ul>	<p>The Overview and Scrutiny function has the potential to impact upon all of the council's key objectives by holding decision makers to account, reviewing performance and developing policy through robust recommendations, monitoring performance of council and external partners services and</p>

	<i>Doncaster's vital services</i>	reviewing issues outside the remit of the council that have an impact on the residents of the borough.
	<p>People live safe, healthy, active and independent lives.</p> <ul style="list-style-type: none"> <li>• <i>Mayoral Priority: Safeguarding our Communities</i></li> <li>• <i>Mayoral Priority: Bringing down the cost of living</i></li> </ul>	
	<p>People in Doncaster benefit from a high quality built and natural environment.</p> <ul style="list-style-type: none"> <li>• <i>Mayoral Priority: Creating Jobs and Housing</i></li> <li>• <i>Mayoral Priority: Safeguarding our Communities</i></li> <li>• <i>Mayoral Priority: Bringing down the cost of living</i></li> </ul>	
	<p>All families thrive.</p> <ul style="list-style-type: none"> <li>• <i>Mayoral Priority: Protecting Doncaster's vital services</i></li> </ul>	
	<p>Council services are modern and value for money.</p>	
	<p>Working with our partners we will provide strong leadership and governance.</p>	

## **RISKS AND ASSUMPTIONS**

12. To maximise the effectiveness of the Overview and Scrutiny function it is important that the work plan is manageable and that it accurately reflects the broad range of issues within its remit. Failure to achieve this can reduce the overall impact of the function. National research has identified that over ambitious work plans that include too many items are a common cause of frustration for Scrutiny Members as they fail to achieve any outcomes. The work plan will continue to be reviewed at each ordinary meeting and officers will advise on the capacity available to undertake any additional work. This provides an opportunity to ensure work plans can be regularly monitored and reviewed.

## **LEGAL IMPLICATIONS**

13. The Council's Constitution states that subject to matters being referred to it by the Full Council, or the Executive and any timetables laid down by those references Overview and Scrutiny Management Committee will determine its own Work Programme (Overview and Scrutiny Procedure Rule 6a). Specific legal implications and advice will be given with any reports when Overview and Scrutiny have received them as items for consideration.

## **FINANCIAL IMPLICATIONS**

14. There are no specific financial implications associated with this report.

## **TECHNOLOGY IMPLICATIONS**

15. There are no specific technological implications resources issues associated with this report.

## **EQUALITY IMPLICATIONS**

16. This report provides an overview on the work programme and there are no significant equality implications associated with the report. Within its programme of work Overview and Scrutiny gives due consideration to the extent to which the Council has complied with its Public Equality Duty and given due regard to the need to eliminate discrimination, promote equality of opportunity and foster good relations between different communities.

## **CONSULTATION**

17. During May and June 2017, OSMC and the standing Panels held work planning sessions to identify issues for consideration during 2017/2018.

## **BACKGROUND PAPERS**

18. Agenda, guidance and draft work plan produced following OSMC work planning events held during May and June 2017.

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APPENDIX C

Councillor Kevin Rodgers  
Roman Ridge Ward  
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Email: [kevin.rodgers@doncaster.gov.uk](mailto:kevin.rodgers@doncaster.gov.uk)

19<sup>th</sup> December, 2017

Mayor Ros Jones  
Doncaster Council  
Floor 4  
Civic Office  
Waterdale  
Doncaster  
DN13BU

Dear Ros,

Armed Forces Community

Further to my original letter and response from the Deputy Mayor, Councillor Glyn Jones, dated 9<sup>th</sup> November, the Overview and Scrutiny Management Committee at its meeting on 14<sup>th</sup> December, further discussed support for our Armed Forces Community.

Members were pleased to see that the Veterans Board (which the Panel understands is the Veterans Steering Group) provides regular updates to the Equalities, Diversity and Inclusion Board, and have asked if a copy of that report could be made available to the Overview and Scrutiny Management Committee. As you know from our previous correspondence, the Committee is very keen to review the performance of this vital work on an annual basis.

I look forward to hearing from you.

Kind regards,

Councillor Kevin Rodgers  
Chair of the Overview and Scrutiny Management Committee

cc: Jo Miller, Chief Executive  
Cabinet Members  
OSMC  
Damian Allen, Learning and Opportunities

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**OVERVIEW & SCRUTINY WORK PLAN 2017/18**

	<b>OSMC</b>	<b>H&amp;ASC O&amp;S</b>	<b>CYP O&amp;S</b>	<b>R&amp;H O&amp;S</b>	<b>C&amp;E O&amp;S</b>
<b>June</b>	<b>Tues, 6th June 2017, 11:30am – Rm 209 (CR)</b>	<b>21<sup>st</sup> June 2017, 11am – Rm 210 (CR)</b>	<b>Thurs 1st June 2017, 10 am Rm 008 (CR)</b>		<b>Fri, 16<sup>th</sup> June 2017, 9:00am, Rm 413 (CM)</b>
	<ul style="list-style-type: none"> <li>• Work planning – OSMC</li> <li>• State of the Borough Assessment (Andy Pattinson)</li> <li>• Local Plan (Jeremy Johnson to inform Members prior to July meeting)</li> </ul>	<ul style="list-style-type: none"> <li>• Work planning – HASC O&amp;S</li> <li>• State of the Borough Assessment (Andy Pattinson)</li> </ul>	<ul style="list-style-type: none"> <li>• Work Planning</li> <li>• State of the Borough Assessment (Andy Pattinson)</li> </ul>		<ul style="list-style-type: none"> <li>• C&amp;E O&amp;S Work planning</li> <li>• State of the Borough Assessment (Andy Pattinson)</li> </ul>
	<b>Fri, 16<sup>th</sup> June 2017, 12:30pm – Council Chamber (CM)</b>				
	<ul style="list-style-type: none"> <li>• Youth Justice Plan</li> </ul> (Members Briefing - Community Engagement Framework briefing to follow the meeting)				
	<b>Thurs, 29<sup>th</sup> June 2017, 10am – Council Chamber (CR)</b>				
	<ul style="list-style-type: none"> <li>• Updated Medium Term Financial Forecast 2017/18</li> <li>• State of the Borough Assessment (Andy Pattinson)</li> <li>• O&amp;S Draft Work Plans</li> </ul> OSMC Evaluation – scoping following meeting				
<b>Page 13</b>	<b>Thurs, 20<sup>th</sup> July 2017, 10am – Council Chamber (CM)</b>	<b>5th July 2017 Leeds City Council (CM)</b>	<b>Wed, 5<sup>th</sup> July 2017, 10am – Rm 007b (CR)</b>	<b>Thurs, 20<sup>th</sup> July 2017, 4pm – Rm 210 (CM)</b>	
	<ul style="list-style-type: none"> <li>• DCST Update (and DMBC action plan)</li> <li>• DMBC Finance &amp; Performance - Qtr 4 – 16/17</li> <li>• St Ledger Finance &amp; Performance - Qtr 4 – 16/17</li> </ul>	<b>Joint Health Overview and Scrutiny Committee (Chair Only)</b> <ul style="list-style-type: none"> <li>• Congenital Heart Disease</li> </ul>	<ul style="list-style-type: none"> <li>• Youth Council – from discussion raise possible review on children to adult services mental Health.</li> <li>• Doncaster Children's</li> </ul>	<ul style="list-style-type: none"> <li>• R&amp;H O&amp;S Work planning</li> <li>• State of the Borough Assessment</li> </ul>	
		<b>Mon 31st July, 2017 3.30pm</b>			

	OSMC	H&ASC O&S	CYP O&S	R&H O&S	C&E O&S
July		<p>CCG, Jctn 1 Rotherham Jt Health O&amp;S Committee (CR)</p> <p>CWT (Commissioning Working Together) Hyper acute stroke services and children's surgery and anaesthesia services – final consideration</p>	<p>Trust Update following high level Challenge Meeting with DCST - Damian</p> <ul style="list-style-type: none"> <li>Fostering</li> <li>Children and Young People Plan (including Governance of the Children and Families Strategic Board)</li> <li>Behaviour Inclusion Programme Overview (key programme that contributes to the state of the borough assessment)</li> <li>Academies Overview – progress update on the current state of relationships and challenges</li> </ul>		
Aug		<p>Mon 14<sup>th</sup> August, 2017, 2pm – Rm 007a&amp;b (CM)</p> <p>Standard Items</p> <ul style="list-style-type: none"> <li>Substantial Variation GP Scawthorpe Surgery.</li> <li>Doncaster Strategic Health and Social Care Plans (Sustainability and Transformation Plan, Place Plan and Adults Health &amp; Wellbeing Transformation Programme).</li> <li>Inspection and Regulation</li> <li>O&amp;S Workplan</li> </ul>			
Page 14	<p>1<sup>st</sup> September 2017 (CR)</p> <ul style="list-style-type: none"> <li>Doncaster Growing Together (Corporate Plan)</li> </ul> <p>Thurs, 7<sup>th</sup> Sept 2017, 10am – Council Chamber (CM)/SM</p>	<p>Wed, 20<sup>th</sup> Sept. 2017, 10am – Council Chamber (CR)/AT</p> <p>Standard Items: - Doncaster Strategic Health and Social Care Plans</p> <p>Other Items: -</p>	<p>Tues, 12<sup>th</sup> Sept. 2017, 10am – Council Chamber (CM)</p> <ul style="list-style-type: none"> <li>Doncaster Children's Trust (split screen) Children's Trust and Damian</li> </ul>		<p>Tues, 12<sup>th</sup> September, 2017, 8:45pm – Rm 409 (CR)</p> <ul style="list-style-type: none"> <li>Joint Waste strategy and update on new waste collection contract</li> </ul>

	OSMC	H&ASC O&S	CYP O&S	R&H O&S	C&E O&S
Sept	<ul style="list-style-type: none"> <li>Finance &amp; Performance - Qtr 1 17/18</li> <li>Equalities and Diversity Plan</li> <li>O&amp;S Workplan Report</li> </ul>	<ul style="list-style-type: none"> <li>End of Life Care – CCG/Public Health – Non hospice care, sufficient nursing, pain relief</li> <li>Carers Strategy – review impact and effectiveness (to invite CYP Scrutiny panel)</li> <li>Intermediate care</li> <li>O&amp;S Workplan Report</li> </ul>	<ul style="list-style-type: none"> <li>Education and Skills Overview (key programme that contribute to the state of the borough assessment) – to include post 6<sup>th</sup> form review</li> <li>School Performance Tables</li> <li>Annual Complaints</li> <li>O&amp;S Workplan Report</li> </ul>		
		<p><b>Thursday 21<sup>st</sup> September - 1pm Room 210 (CM)</b></p>			
	<p><b>Mon 18<sup>th</sup> September, 2017 at 2pm – Council chamber</b></p>	<ul style="list-style-type: none"> <li>Social Prescribing</li> </ul>			
	<ul style="list-style-type: none"> <li>Scrutiny Evaluation (Scoping)</li> </ul>				
Oct Page 15	<p><b>Thurs, 5<sup>th</sup> Oct 2017 – 10am Council Chamber (CM)</b></p>		<p><b>31<sup>st</sup> October 2017, at 11am Hub, Mary Woollet Centre (TBC)</b></p>	<p><b>Mon, 16<sup>th</sup> Oct 2017 – 3:15 – Rm 209 (CM)</b></p>	<p><b>Wed 18<sup>th</sup> Oct 2017 – 10am Rm 413 (CM)</b></p>
	<ul style="list-style-type: none"> <li>Doncaster and North Lindsey College Merger</li> </ul>		<ul style="list-style-type: none"> <li>Early Help;</li> <li>Transferred family support workers; and</li> <li>Front door pressure</li> </ul>	<ul style="list-style-type: none"> <li>Economic Plan Refresh</li> </ul>	<ul style="list-style-type: none"> <li>Community Engagement Framework</li> </ul>
Nov	<p><b>Thurs, 9<sup>th</sup> Nov 2017, 10am – Council Chamber (CM/CR)</b></p>	<p><b>Wed, 22<sup>nd</sup> Nov 2017, 10am – Council Chamber (CM)</b></p>		<p><b>Wed, 29<sup>th</sup> Nov 2017, 3.30pm - Room 413 (CR)</b></p>	<p><b>Wed, 8<sup>th</sup> Nov, 2017, 9:45am Room 413 (CR)</b></p>
	<ul style="list-style-type: none"> <li>Scrutiny Evaluation (Stage 1 – Taking Stock)</li> </ul>	<p>Standard Items</p> <ul style="list-style-type: none"> <li>Adult Transformation -</li> </ul>		<ul style="list-style-type: none"> <li>Urban Centre Master</li> </ul>	<p>Crime and Disorder Meeting – evidence gathering addressing anti-social behaviour to serious</p>

	OSMC	H&ASC O&S	CYP O&S	R&H O&S	C&E O&S
		<p>Overview and spotlight on specific required areas eg: Place Plan, better care fund</p> <ul style="list-style-type: none"> <li>Quarterly Performance – eg. regular updates into uptake of direct payments, residential and homecare</li> <li>Inspection and Regulation</li> <li>Memorandum of Understanding (STP) - TBC</li> </ul> <p>Other Items: -</p> <ul style="list-style-type: none"> <li>Suicide Safeguarding – (Assets Team to provide risks/update on number of cases)</li> <li>O&amp;S Workplan Report</li> </ul>		<p>Plan Overview and progress including what is happening in terms of delivery, implementation and priorities with regards to physical developments.</p>	<p>crime pathway – strategic overview and background</p> <ul style="list-style-type: none"> <li>DMBC - overview</li> <li>South Yorkshire Police (strategic and PCSOs)</li> <li>Ward Councillors</li> </ul> <p><b>Wed, 15<sup>th</sup> Nov, 2017, 8:30am</b> <b>Room 210 (CM)</b></p> <p>Crime and Disorder Meeting – evidence gathering addressing anti-social behaviour to serious crime pathway – perception</p> <ul style="list-style-type: none"> <li>St Leger Homes</li> <li>South Yorkshire Fire Service</li> <li>Neighbourhood response team</li> <li>Other community leaders</li> </ul> <p><b>Wed, 29<sup>th</sup> Nov, 2017, 11am</b> <b>Room 110 (CM/CR)</b></p> <p>Crime and Disorder Meeting –</p> <ul style="list-style-type: none"> <li>Recommendations and Conclusions</li> </ul>
Page 16 Dec	<p><b>Thurs, 7<sup>th</sup> Dec 2017, 11am – Room 409 (CR/CM)</b></p>		<p><b>Tues, 5<sup>th</sup> Dec 2017, 10am - Council Chamber (CM)</b></p>		
	<ul style="list-style-type: none"> <li>Scrutiny Evaluation – Step 2 (Identifying What Scrutiny’s Role Is)</li> </ul>		<ul style="list-style-type: none"> <li>Doncaster Children’s Trust Update following Directors Challenge Meeting with DCST - Damian</li> </ul>		
	<p><b>Thurs, 14<sup>th</sup> Dec 2017, 1pm – Council Chamber (CR)</b></p>		<ul style="list-style-type: none"> <li>Annual Children’s Safeguarding Report (including update on CSE)</li> </ul>		
	<ul style="list-style-type: none"> <li>4 Year Financial Plan</li> <li>Finance &amp; Performance - Qtr 2 17/18</li> <li>O&amp;S Workplan Report</li> </ul>		<ul style="list-style-type: none"> <li>Education and Skills Update (key programme that contribute to the state of the borough assessment) – to include</li> </ul>		

	OSMC	H&ASC O&S	CYP O&S	R&H O&S	C&E O&S
			careers advice and guidance <ul style="list-style-type: none"> <li>• Association of Directors of Children’s services regional self-awareness 2017</li> <li>• O&amp;S Workplan Report</li> </ul>		
Jan	<b>Thurs, 18<sup>th</sup> Jan 2018, 10am – Council Chamber (CR)</b> <ul style="list-style-type: none"> <li>• DCST Update (and DMBC action plan)</li> <li>• Budget (invite to Directors)</li> <li>• O&amp;S Workplan Report</li> </ul> Evaluation Meeting to follow OSMC - TBC	<b>Tues, 23<sup>rd</sup> Jan 2018, 10am Council Chamber (CR)</b> <p>Standard Items</p> <ul style="list-style-type: none"> <li>• Adult Transformation - Overview and spotlight on specific required areas eg: Place Plan, better care fund</li> <li>• Quarterly Performance – eg. regular updates into uptake of direct payments, residential and homecare</li> <li>• CQC report on Steps service</li> </ul> <p>Other Items:</p> <ul style="list-style-type: none"> <li>• Adult Safeguarding Board (Chair in attendance)</li> <li>• Transition from child to adult services (invite CYP O&amp;S)</li> <li>• Health and Well-being Board Strategy update</li> <li>• GP Branch Merger</li> <li>• O&amp;S Workplan Report</li> </ul>		<b>Thurs, 11th Jan, 2018, 3.15pm - Room 413 (CR)</b> <ul style="list-style-type: none"> <li>• Wool Market</li> <li>• Railway Station Forecourt</li> <li>• Options for the future provision of the central library/museum/ archives</li> </ul>	<b>Jan 2018</b> <p>Invite to H&amp;ASC O&amp;S re: "Transition from child to adult services" item.</p>
	<b>10th Jan 2018 (CR)</b>				
	<ul style="list-style-type: none"> <li>• Scrutiny Evaluation – Visit to Rotherham MBC O&amp;S Meeting</li> </ul>				
Feb	<b>Thurs, 8<sup>th</sup> Feb 2018, 10am Council Chamber (CR)</b>				<b>Wed, 7th Feb 2018, 1.30pm Rm 409 (CR)</b> <ul style="list-style-type: none"> <li>• Waste Collection</li> </ul>
	Final Evaluation Meeting - ~TBC				<b>Mon, 19<sup>th</sup> Feb 2018, 10am – Council Chamber (CR)</b>

	OSMC	H&ASC O&S	CYP O&S	R&H O&S	C&E O&S
	<p><b>Thurs, 22<sup>nd</sup> Feb 2018, 10am (CR)</b></p> <ul style="list-style-type: none"> <li>Finance &amp; Performance - Qtr 3 17/18</li> <li>O&amp;S Workplan Report</li> <li>Housing Allocations Policy – invite Regeneration and Housing Panel for this item</li> </ul>				<p>Crime and Disorder meeting</p> <ul style="list-style-type: none"> <li>Feedback from evidence gathered in the Autumn anti-social behaviour to serious crime pathway.</li> <li>Hate Crime Strategy.</li> <li>Community Safety Strategy</li> </ul>
<b>Mar</b>	<p><b>Thurs, 22<sup>nd</sup> March 2018, 10am Council Chamber (CR)</b></p>	<p><b>Wed, 14<sup>th</sup> March 2018, 10am Council Chamber (CM)</b></p> <p>Standard Items</p> <ul style="list-style-type: none"> <li>Adult Transformation - Overview and spotlight on specific required areas eg: Place Plan, better care fund</li> <li>Quarterly Performance – eg. regular updates into uptake of direct payments, residential and homecare</li> <li>Inspection and Regulation</li> </ul> <p>Other Items: -</p> <ul style="list-style-type: none"> <li>Public Health Protection Assurance</li> <li>Health inequalities – BME Health Needs Assessment – date to be confirmed</li> <li>Annual report of the Joint Health Yorkshire and Humber Scrutiny Meeting</li> <li>O&amp;S Workplan Report</li> </ul>	<p><b>Mon, 5<sup>th</sup> March 2018, 10am Council Chamber (CR)</b></p> <ul style="list-style-type: none"> <li>Doncaster Children’s Trust (split screen) Children’s Trust and Damian</li> <li>Education and Skills Update (key programme that contribute to the state of the borough assessment)</li> <li>Behaviour Inclusion Programme update (key programme that contributes to the state of the borough assessment)</li> <li>Strategies in place to improve schools.</li> <li>O&amp;S Workplan Report</li> </ul>	<p><b>Tuesday 6<sup>th</sup> March 2018, 3.15pm – Room 210 (CR)</b></p> <ul style="list-style-type: none"> <li>Housing Needs Analysis</li> <li>Universal Credit Housing Allowance (impacts)</li> </ul>	

	OSMC	H&ASC O&S	CYP O&S	R&H O&S	C&E O&S
	April 2018	April 2018	April 2018	April 2018	April 2018 (TBC)
April					Drainage Boards Following the floods where are we now, what has changed and future plans. Drainage Board Governance Invite to: <ul style="list-style-type: none"> <li>• Environment Agenda and DMBC</li> <li>• Drainage Board Chairs</li> </ul>
	May 2018	May 2018	May 2018	May 2018	May 2018
May			<ul style="list-style-type: none"> <li>• Children and Young Peoples Plan - Annual Impact Report.</li> <li>• Child Poverty Overview with a view to possible in-depth review</li> <li>• Youth Parliament item (TBC)</li> <li>• Youth Parliament – piece of work from scrutiny to be identified (TBC)</li> </ul>		
<b>ISSUES FOR FUTURE CONSIDERATION</b>					
Page 19	<ul style="list-style-type: none"> <li>• OSMC Evaluation – currently in discussions with CfPS</li> </ul>	<ul style="list-style-type: none"> <li>• Air Quality – to be invited if considered by the Community and Environment Scrutiny Panel</li> </ul>	<ul style="list-style-type: none"> <li>• School transport for young people.</li> </ul>	<ul style="list-style-type: none"> <li>• Homelessness Recommendations Update – re: recs on update funding and legislation)</li> </ul>	
	<ul style="list-style-type: none"> <li>• Area Based Review – ward comparisons (Learning, Working, Living and Caring) – currently in discussions with CfPS</li> </ul>	<ul style="list-style-type: none"> <li>• STP update</li> </ul>	<ul style="list-style-type: none"> <li>• Emerging themes from Annual Impact Report (considered at the April 2018 meeting)</li> </ul>	<ul style="list-style-type: none"> <li>• Planning Enforcement – Is planning enforcement effective – raising awareness session</li> </ul>	

	<b>OSMC</b>	<b>H&amp;ASC O&amp;S</b>	<b>CYP O&amp;S</b>	<b>R&amp;H O&amp;S</b>	<b>C&amp;E O&amp;S</b>
	<ul style="list-style-type: none"> <li>Consultants – VFM – Overview and understanding</li> </ul>				
	<ul style="list-style-type: none"> <li>Welfare Reform – Universal Credit and Sanctions on Benefits</li> </ul>				
<b>Moved For Consideration as part of O&amp;S Draft Workplan 2018/2019</b>					
	<ul style="list-style-type: none"> <li>Quarter 4 Performance – 15<sup>th</sup> June, 2018</li> </ul>	<ul style="list-style-type: none"> <li>State of the Borough Assessment</li> </ul>	<ul style="list-style-type: none"> <li>State of the Borough Assessment</li> </ul>	<ul style="list-style-type: none"> <li>State of the Borough Assessment</li> </ul>	<ul style="list-style-type: none"> <li>State of the Borough Assessment</li> </ul>
			<ul style="list-style-type: none"> <li>Invitation to children in care council to attend the panel next July 2018 (suggested at the CYP Panel 5<sup>th</sup> July)</li> </ul>	<ul style="list-style-type: none"> <li>Economic Plan Refresh 2nd Meeting – June 2018</li> </ul>	<ul style="list-style-type: none"> <li>Traffic Offences, town centre parking, parking on grass verges – available later on around autumn.</li> </ul>
			<ul style="list-style-type: none"> <li>Child Poverty</li> </ul>		

**DONCASTER METROPOLITAN BOROUGH COUNCIL**  
**FORWARD PLAN FOR THE PERIOD 1ST JANUARY TO 30TH APRIL, 2018**

The Forward Plan sets out details of all Key Decisions expected to be taken during the next four months by either the Cabinet collectively, The Mayor, Deputy Mayor, Portfolio Holders or Officers and is updated and republished each month.

A Key Decision is an executive decision which is likely:-

- (a) to result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the Local Authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Local Authority;
- (c) any decision related to the approval or variation of the Policy and budget Framework that is reserved to the Full Council.

The level of expenditure/savings which this Authority has adopted as being financially significant is £250,000.

Please note in addition to the documents identified in the plan, other documents relevant to a decision may be submitted to the Decision Maker. Details of any additional documents submitted can be obtained from the Contact Officer listed against each decision identified in this plan.

In respect of exempt items, if you would like to make written representations as to why a report should be considered in public, please send these to the contact officer responsible for that particular decision. Unless otherwise stated, representations should be made at least 14 days before the expected date of the decision.

**KEY**

Those items in **BOLD** are **NEW**

Those items in **ITALICS** have been **RESCHEDULED** following issue of the last plan

Page 21 Prepared on: 1 December, 2017 and superseding all previous Forward Plans with effect from the period identified above

Jo Miller  
Chief Executive

## MEMBERS OF THE CABINET

### **Cabinet Member For:**

Mayor - Ros Jones

Deputy Mayor - Councillor Glyn Jones

Councillor Nigel Ball

Councillor Joe Blackham

Councillor Rachael Blake

Councillor Nuala Fennelly

Councillor Chris McGuinness

Councillor Bill Mordue

Councillor Jane Nightingale

- Housing and Equalities

- Public Health, Leisure and Culture

- Highways, Street Scene and Trading Services

- Adult Social Care

- Children, Young People and Schools

- Communities, Voluntary Sector and the Environment

- Business, Skills and Economic Development

- Customer and Corporate Services

**Some Decisions listed in the Forward Plan are to be taken by Full Council**

**Members of the Full Council are:-**

**Councillors Nick Allen, Duncan Anderson, Lani-Mae Ball, Nigel Ball, Iris Beech, Joe Blackham, Rachael Blake, Nigel Cannings, Bev Chapman, Phil Cole, John Cooke, Mick Cooper, Jane Cox, Steve Cox, Linda Curran, George Derx, Susan Durant, Nuala Fennelly, Neil Gethin, Sean Gibbons, John Gilliver, Martin Greenhalgh, Pat Haith, John Healy, Rachel Hodson, Charlie Hogarth, Mark Houlbrook, David Hughes, Eva Hughes, Glyn Jones, R. Allan Jones, Ros Jones, Ken Keegan, Majid Khan, Jane Kidd, Nikki McDonald, Chris McGuinness, Sue McGuinness, John McHale, Bill Mordue, John Mounsey, David Nevett, Jane Nightingale, Ian Pearson, Andy Pickering, Cynthia Ransome, Tina Reid, Andrea Robinson, Kevin Rodgers, Dave Shaw, Derek Smith, Austen White, Sue Wilkinson, Jonathan Wood, Paul Wray.**

WHEN DECISION IS EXPECTED TO BE TAKEN	KEY DECISION TO BE TAKEN	RELEVANT CABINET MEMBER	DECISION TO BE TAKEN BY	CONTACT OFFICER(S)	DOCUMENTS TO BE CONSIDERED BY DECISION MAKER	REASON FOR EXEMPTION – LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
2 Jan 2018	To approve the Highways Skidding Resistance Policy	Councillor Joe Blackham, Portfolio Holder for Highways, Street Scene and Trading Services	Portfolio Holder for Regeneration and Transportation	Lee Garrett, Head of Highways and Streetscene lee.garrett@doncaster.gov.uk		Open
9 Jan 2018	To Agree the Doncaster Attendance Strategy	Councillor Nuala Fennelly, Portfolio Holder for Children, Young People and Schools	Cabinet	Damien Allen, Interim Director of People damien.allen@doncaster.gov.uk	The Doncaster Attendance Strategy report. Doncaster Attendance Strategy Action Plan. Doncaster Attendance strategy overview slides.	Open
Jan 2018	Shared Service Agreement with Rotherham Metropolitan Council .To deliver on RMC's behalf, enhanced environmental crime & parking enforcement within Rotherham	Portfolio Holder for Communities, Voluntary Sector, and the	Cabinet	Tracey Harwood, Head of Asset rationalisation and Client Function tracey.harwood@doncaster.gov.uk,	Cabinet Report	Open

	for a 12-month pilot, with evaluation after 6 months	Environment		Carolina Borgstrom, Enforcement Manager carolina.borgstrom@ doncaster.gov.uk		
9 Jan 2018	Approval of Equality, Diversity and Inclusion Framework	Councillor Glyn Jones, Deputy Mayor, Portfolio Holder for Housing and Equalities	Cabinet	Allan Wiltshire allan.wiltshire@donc aster.gov.uk		Open
9 Jan 2018	To approve delivery of present and future cycling programmes to increase levels of physical activity and cycling as a mode of transport across the borough	Councillor Nigel Ball, Portfolio Holder for Public Health, Leisure and Culture	Cabinet	Andy Maddox, Business Development Manager andy.maddox@donc aster.gov.uk		Open
Not before 9th Jan 2018	To extend the new developed Council energy company, Great North Energy to the non domestic sector and tender for a suitable energy company partner to provide this service via a 'White Label' Partnership	Portfolio Holder for Highways, Street Scene and Trading Services	Cabinet	Richard J Smith, Energy Manager richardj.smith@donc aster.gov.uk		Open
23 Jan 2018	Implementation of the Social Mobility Opportunity Area in Doncaster	Councillor Nuala Fennelly, Portfolio	Cabinet	David Ayre David.ayre@doncast er.gov.uk		Open

		Holder for Children, Young People and Schools				
23 Jan 2018	To approve the Council's Tenancy Strategy for 2018-21	Councillor Glyn Jones, Deputy Mayor, Portfolio Holder for Housing and Equalities	Cabinet		DMBC Tenancy Strategy	Open
23 Jan 2018	To build 66 new homes through the Council House Build Delivery Programme, on two sites at Warde Avenue, Balby and Old Road, Conisbrough	Councillor Glyn Jones, Deputy Mayor, Portfolio Holder for Housing and Equalities	Cabinet	Adam Goldsmith, Head of Local Investment Planning adam.goldsmith@doncaster.gov.uk		Part exempt 3
25 Jan 2018	Annual Report of the Director of Public Health	Councillor Nigel Ball, Portfolio Holder for Public Health, Leisure and Culture	Council	Rupert Suckling, Director of Public Health rupert.suckling@doncaster.gov.uk	Director of Public Health Annual Report 2017	Open
25 Jan 2018	To approve a local policy to exempt Care Leavers up to the age of 25 from the payment of Council Tax from 1st April 2018.	Mayor Ros Jones, Mayor of Doncaster with responsibility for Budget and	Council	Marian Bolton marian.bolton@doncaster.gov.uk		Open

		Policy Framework				
25 Jan 2018	To approve a Local Council Tax Reduction Scheme for Doncaster Council for 2018/19.	Mayor Ros Jones, Mayor of Doncaster with responsibility for Budget and Policy Framework	Council	Marian Bolton marian.bolton@doncaster.gov.uk		Open
6 Feb 2018	Expect Youth (former Strategic Youth Alliance)	Councillor Nuala Fennelly, Portfolio Holder for Children, Young People and Schools	Cabinet	Damien Allen, Interim Director of People damien.allen@doncaster.gov.uk	Strategic Youth Alliance Cabinet Report 18 October 2016	Open
6 Feb 2018	To establish Big Picture Learning as a new model of alternative provision in Doncaster, subject to the successful application for a Social Impact Bond from the Life Chances Fund	Councillor Nuala Fennelly, Portfolio Holder for Children, Young People and Schools	Cabinet	David Ayre David.ayre@doncaster.gov.uk		Open
20 Feb 2018	Finance and Performance Improvement Report: Quarter 3 2017-18.	Mayor Ros Jones, Mayor of Doncaster with responsibility	Cabinet	Faye Tyas, Head of Financial Management faye.tyas@doncaster.gov.uk	Revenue Budget 2017/18 Capital Programme	Open

		for Budget and Policy Framework			Budget 2017/18	
6 Mar 2018	Behaviour Improvement Programme	Councillor Nuala Fennelly, Portfolio Holder for Children, Young People and Schools	Cabinet	Jane Mills Jane.Mills@doncaster.gov.uk		Open
Not before 6th Mar 2018	The approval, endorsement and implementation of a Corporate Health and Safety Strategy across all Doncaster Council Directorates and Services.	Portfolio Holder for Public Health, Leisure and Culture	Cabinet	Tracey Harwood, Head of Asset rationalisation and Client Function tracey.harwood@doncaster.gov.uk		Open
20 Mar 2018	To enter into a formal joint commissioning arrangement with Doncaster Clinical Commissioning Group for specified range of commissioning responsibilities	Councillor Nigel Ball, Portfolio Holder for Public Health, Leisure and Culture	Cabinet	Rupert Suckling, Director of Public Health rupert.suckling@doncaster.gov.uk		Open
24 Apr 2018	Agree specific budget reductions and service changes to public health commissioned services as outlined in the Mayor's Budget and national reductions to the	Councillor Nigel Ball, Portfolio Holder for Public Health, Leisure and	Cabinet	Rupert Suckling, Director of Public Health rupert.suckling@doncaster.gov.uk	Joint Commissioning Agreement Doncaster Place Plan	Open

	Public Health Grant to Local Authorities	Culture				
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